

MINUTES  
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 6

June 25, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 6 (the "District") met in regular session, open to the public, on the 25th day of June, 2018, at The George Foundation, 215 Morton Street, in the Main Conference Room, Richmond, Texas, a regular meeting place outside the boundaries of the District, and the roll was called of the members of the Board:

Gary Pochyla	President
Kent P. Savage	Vice President
Linda Jacks	Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Penny Chancey, David Vrshek, Tom Butcher, Joe Grace, Chris Read, and Gene Pfalzgraf, residents of the District; Jeff Perry and Ross Autry of Levee Management Systems ("LMS"); Ron Dechert of Costello, Inc. ("Costello"); Tracey Scott of Myrtle Cruz, Inc.; Cathy Brittain-Drew of Assessments of the Southwest, Inc. ("ASW"); Ben Terry of Masterson Advisors LLC ("Masterson"); June Tang of The Johnson Development Corporation; and Angela Lutz and Holly Huston of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Mr. Vrshek inquired about the maintenance of the detention pond behind HEB. Mr. Dechert informed Mr. Vrshek that HEB is responsible for the maintenance and mowing of that detention pond.

MINUTES

The Board considered approving the minutes from the April 30, 2018, Board of Directors' meeting, which were provided in advance of the meeting. After review and discussion, Director Savage moved to approve the April 30, 2018, minutes. Director Jacks seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Brittain-Drew distributed and reviewed the April and May tax assessor/collector's reports, copies of which are attached. She stated the District's 2017 tax collection rate is 97.69% as of May 31, 2018. Ms. Brittain-Drew then reviewed a delinquent tax attorney report, a copy of which is attached to the tax assessor/collector's report.

Ms. Brittain-Drew stated that the District's estimated value for 2018 is \$430,520,443.

After review and discussion, Director Pochyla moved to approve the tax assessor/collector's report and payment of the tax bills. Director Jacks seconded the motion, which passed by unanimous vote.

AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

The Board considered authorizing the District's delinquent tax attorney to proceed with the collection of delinquent 2017 taxes on July 1, 2018. After discussion, Director Pochyla moved to authorize the District's delinquent tax attorney to proceed with the collection of delinquent 2017 taxes. Director Savage seconded the motion, which passed by unanimous vote.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE NATIONAL ASSOCIATION OF FLOOD AND STORMWATER MANAGEMENT AGENCIES SUMMER CONFERENCE

Ms. Lutz discussed the National Association of Flood and Stormwater Management Agencies conference occurring July 10, 2018 through July 12, 2018, in Santa Fe, New Mexico.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Scott presented to the Board for review and approval the bookkeeper's report and bills, a copy of which is attached. Following review and discussion, Director Jacks moved to approve the bookkeeper's report and payment of bills. Director Savage seconded the motion, which passed unanimously.

BUDGET FOR FISCAL YEAR END JULY 31, 2019

Ms. Scott presented and reviewed the proposed budget for the fiscal year ending July 31, 2019, a copy of which is attached to the Bookkeeper's report. Ms. Lutz noted that the budget may be amended by the Board at any time during the fiscal year. After review and discussion, Director Savage moved to adopt the budget for the fiscal year ending July 31, 2019, as presented. Director Jacks seconded the motion, which passed unanimously.

ENGAGE AUDITOR TO CONDUCT AUDIT FOR FISCAL YEAR END JULY 31, 2018

Ms. Lutz reviewed a continuance letter from McCall Gibson Swedlund Barfoot PLLC ("McCall") regarding the District's agreement for McCall to conduct the District's yearly audits, a copy of which is attached. She noted that the estimated cost to perform the audit is \$9,000, plus expenses. After review and discussion, Director Pochyla moved

to authorize McCall to conduct the District's audit for the fiscal year ending July 31, 2018. Director Jacks seconded the motion, which passed unanimously.

#### OPERATION OF DISTRICT FACILITIES, BILLINGS, REPAIRS AND MAINTENANCE, INCLUDING SHARED PERIMETER LEVEE REPORT

Mr. Perry reviewed the operator's report, a copy of which is attached. He updated the Board regarding operations and maintenance performed in the District during the last month. Mr. Perry stated the quarterly ant bait treatment was applied last month.

Mr. Perry reported that the District has ownership of the connecting tube that connects two lakes behind the lake house in Fort Bend County Municipal Utility District No. 187. He stated he will prepare and present a proposal to address the maintenance of the tube at the next Board meeting.

Ms. Lutz, Mr. Perry, and Mr. Dechert reviewed Fort Bend County Drainage District's Preliminary Inspection Report on the District's Flood Protection System (the "Report"). Ms. Lutz stated that the purpose of the Report is to assess the District levee and flood protection system's compliance with the U.S. Army Corps of Engineers Rehabilitation and Inspection Program standards ("RIP"). She stated that ABHR and the Fort Bend County Drainage District strongly recommend that the District's levee and flood protection system comply with RIP standards. Ms. Lutz stated that the Report currently rates the District's flood protection system as eligible for the RIP and acceptable with the County inspection criteria. She stated that the Fort Bend County Drainage District will issue a final report on or around December 13, 2018, regarding the District's flood protection system RIP eligibility and the District has until such a time to correct certain deficiencies noted in the Report.

Mr. Perry reviewed a summary of deficiencies (the "Summary") noted in the Report. He requested Board approval to obtain proposals for the installation of an access gate at the outfall structure, in an amount not to exceed \$1,500.

Mr. Dechert requested permission from the Board to coordinate with the resident at 3115 Persimmons Grove to conduct routine surveys of the highbank along the west portion of the levee, as suggested by the Report.

Upon a motion made by Director Savage and seconded by Director Jacks, the Board voted unanimously to (1) approve the operator's report; (2) authorize LMS to obtain proposals for the installation of an access gate at the outfall structure in an amount not to exceed \$1,500; and (3) authorize LMS and Costello to coordinate with the resident at 3115 Persimmons Grove to conduct routine surveys of the highbank, as discussed.

#### MOWING OF DISTRICT FACILITIES

There was no update regarding mowing of District facilities.

UPDATE REGARDING STORM WATER PERMITTING MATTERS, INCLUDING PUBLIC COMMENTS

There was no discussion regarding this agenda item.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Ms. Tang updated the Board regarding development in the Veranda community. She then presented and reviewed a development report, a copy of which is attached.

ENGINEERING MATTERS

Mr. Dechert updated the Board regarding engineering matters and presented and reviewed an engineer's report, a copy of which is attached.

Mr. Dechert updated the Board regarding the status of construction projects for Del Webb and Williams Ranch Municipal Utility District No. 1 and noted there were no projects or pay estimates for the Board's approval.

Mr. Dechert updated the Board regarding construction projects for Veranda Phase II and Veranda drainage ditch and noted that the drainage report for the Veranda Phase II is currently being reviewed by Fort Bend County Drainage District.

Mr. Dechert updated the Board regarding construction projects for the temporary repairs to the culvert crossing for the Williams Ranch drainage ditch and noted that the 60" inch TxDot storm pipe is expected to be completed by September 2018.

Mr. Dechert updated the Board regarding construction projects for Veranda Detention Pond Phase II and noted design will start once the drainage report is approved by Fort Bend County Drainage District.

Mr. Dechert updated the Board regarding construction projects for the George Foundation and noted there were no projects or pay estimates for the Board's approval.

Mr. Dechert updated the Board regarding construction projects for the Rabbs Bayou sloughing repair.

Mr. Dechert updated the Board regarding construction projects for the shoreline repair of Del Webb Pond No. 1 (Serenity Pond). Mr. Dechert stated that he and Mr. Perry met with Stephanie Black of Del Webb Homeowners Association to walk the Serenity Pond and discuss potential repairs to be made.

Mr. Dechert updated the Board regarding the surveying and engineering for the West Levee Extension pursuant to Fort Bend County's request. He noted the project is currently under design.

## FORT BEND COUNTY DRAINAGE REPORT PRELIMINARY INSPECTION REPORT

Ms. Lutz noted that this item was discussed under the operators report.

### BOND APPLICATION

There was no discussion regarding this item.

### ADOPT RESOLUTION AUTHORIZING APPLICATION TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY FOR APPROVAL OF PROJECT AND BONDS AND USE OF SURPLUS FUNDS

Ms. Lutz presented and reviewed a Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds and Use of Surplus Funds for the Series 2018 bonds. After review and discussion, Director Pochyla moved to adopt the Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds and Use of Surplus Funds for the Series 2018 bonds and direct that the Resolution be filed appropriately and retained in the District's official records. Director Jacks seconded the motion, which passed unanimously.

### DISTRICT WEBSITE REVIEW

Ms. Lutz reviewed a letter from Mr. Pfalzgraf regarding the District and ASW websites and his concerns regarding the timely payment of his quarterly taxes. Ms. Brittain-Drew stated she will follow up with Mr. Pfalzgraf to address the issue.

Ms. Lutz discussed the District website, [www.fblid6.org](http://www.fblid6.org), and stated the approved budget for the fiscal year ending July 31, 2019, will be posted to the District's website.

### DEEDS AND EASEMENTS

Ms. Lutz presented and reviewed a Special Warranty Deed ("Deed") from HW 589 Holdings LLC to the District for the conveyance of the ponds in Veranda. After review and discussion, Director Savage moved to accept the Deed and direct that the Deed be filed appropriately and retained in the District's official records. Director Jacks seconded the motion, which passed unanimously.

### PERIMETER LEVEE MATTERS AND NATIONAL ASSOCIATION OF FLOOD AND STORMWATER MANAGEMENT AGENCIES

There was no further discussion regarding this item.

FEDERAL EMERGENCY MANAGEMENT AGENCY ("FEMA") APPLICATIONS FOR FUNDING

Ms. Lutz updated the Board regarding the District's 2017 FEMA reimbursement request.

ITEMS FOR NEXT AGENDA

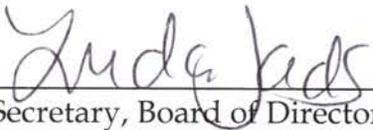
There was no discussion regarding this agenda item.

NEXT MEETING DATE, INCLUDING DISCUSS SCHEDULE FOR IN-DISTRICT MEETINGS

The Board concurred to meet on August 27, 2018, at 12:00 p.m. at The George Foundation.

There being no further business to discuss, the meeting was adjourned.



  
Secretary, Board of Directors